

# The Substation

A Home for the Arts

## PROPOSE-A-PARKLET COMPETITION

Submission period: 28 January to 15 February 2020

Closing date and time: 15 February 2020, 2300hrs SGT

### **Brief**

What makes a space public? How would you define a public space? Who does a public space belong to? Who determines the users of a public space? Is a public space a tangible area or an intangible and immaterial one? Is it a relational, a conversation-generating or an activity-generating space?

**Propose-a-Parklet** is an open invitation for all public enthusiasts (including architects, designers, artists, students, creatives, etc) to join in a conversation about the use of public space(s) within the vicinity of The Substation. The public is invited to participate either as individuals or in teams.

Participants are to submit a concept proposal for a temporal urban addition that is no larger than a parking space of 2.5m (W) x 5.0m (L), to be sited in a public space of your choice. The winning proposal will stand a chance to be realised!

### **Submission**

Interested participants are to submit the following documents via email to [parklets@substation.org](mailto:parklets@substation.org):

1. Completed application form
2. An A3 size concept board (in PDF format), which shall include concept, design statement, visual mock-up, technical details (such as size, height, material, power, visibility in the day and night)
3. Completed production budget (using the budget template)
4. CV and Portfolio

Participants are to indicate clearly:

- The user(s) they are designing for
- The exact location to place these additions within and around the premises of The Substation
- How the parklet can be assembled or demobilised easily

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## Prizes

Category	Prize	Remarks
Grand Prize (x1)	\$1,000	Selected by jury panel
Juror's Choice (x1)	\$500	Selected by jury panel
People's Choice (x1)	\$500	Awarded to the proposal with the most number of votes during our public voting session on 29 February
Special mentions	Prize money to be disclosed during announcement	Selected by jury panel, no. of entries to be disclosed during announcement

## Production Grant

Selected winning proposals will be awarded a production grant for realisation. The realised 1:1 parklets designs will be showcased as part of the exhibition from 20 to 29 March 2020. The total number of proposals to be realised will be decided by the jury panel.

## Assessment Rubrics

Submitted proposals will be considered based on the following:

Category	Percentage
<b>Concept</b> Originality, creativity and longevity of proposal, relevance of concept to the theme of public spaces	50%
<b>Design</b> Feasibility of structure, cost effectiveness, aesthetic qualities and/or architectural form	30%
<b>Communication</b> Communicate design solutions effectively	20%

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## PROGRAMME TIMELINE

Date / Venue	Milestone/Programme
28 Jan	<b>LAUNCH OF COMPETITION</b>
15 Feb, 2300hrs	<b>CLOSING DATE FOR SUBMISSIONS</b>
20 Feb	<b>ANNOUNCEMENT: TOP 10 SHORTLISTED ENTRIES</b> Shortlisted entries will be notified via email/phone
22 Feb, Sat, 1000 - 1300hrs  The Substation	<b>TOWNHALL &amp; CRITIQUE SESSION</b> Up to 10 shortlisted teams* will take part in an open, public townhall and critique sessions. Members of the public are invited to join.  *Shortlisted participants are to prepare presentation materials in the format of a presentation board and any other format they prefer.
29 Feb, Sat, 1700 - 1900hrs  The Substation	<b>JUDGING AND VOTING SESSION</b> Up to 10 shortlisted teams will take part in a final presentation, which shall include an A2 presentation board of their refined proposals for the judging round and voting session.  The winners (Grand Prize, Juror's Choice, People's Choice and Special mentions) will be announced on the day itself.
2 Mar	<b>ANNOUNCEMENT OF WINNING ENTRIES</b> Winners will be notified via email on the prize money, together with the awarded grant amount for realisation (if applicable).
2 Mar - 15 Mar	<b>REALISATION OF 1:1 PARKLET DESIGNS</b> <ul style="list-style-type: none"><li>- Feedback from jurors</li><li>- Offsite building</li></ul>
16 - 19 Mar  The Substation Gallery	<b>INSTALLATION</b> <ul style="list-style-type: none"><li>- Selected proposals for realisation</li><li>- 1:20 Substation model in The Substation Gallery</li></ul>
20 - 29 Mar  The Substation Gallery	<b>EXHIBITION &amp; WINNERS' SHOWCASE</b> <b>Opening: 20 Mar, Friday, 1900hrs</b> <ul style="list-style-type: none"><li>- Featuring a 1:20 Substation model, and 1:1 realised parklet designs</li><li>- Workshop stations for model making (open to public)</li></ul>

*All information is correct at the time of release. The Substation reserves the right to make changes to the programme without prior notice.*

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## RULES AND REGULATIONS

The following rules and regulations apply to **Propose-a-Parklet Competition**. By taking part in this Competition, participants shall be deemed to have agreed to be bound by the terms outlined below:

1. The competition is open to everyone who resides in Singapore.
2. You may submit a proposal as an individual or collective. However, each individual is entitled to submit only one entry.
3. The qualifying period for the Competition is from 28 January to 15 February 2020.
4. All entries must be submitted by 2300hrs on 15 February 2020 to be eligible for the Competition. Late entries will be disqualified.
5. By submitting an entry, the participant warrants and represents that:
  - a) The submission is an original work which has not been previously published;
  - b) S/he owns all rights to the submitted entry as well as the descriptions used in the entry;
  - c) The submission is not infringing or in violation of any intellectual property rights or proprietary rights of any third party.

Designs that have won prizes in prior competitions, or have been used for commercial purposes and/or been published will not be eligible.

6. The Competition shall be subject to the Terms and Conditions set out below. By taking part in the Competition, the participants shall be deemed to have agreed to be bound by the Terms and Conditions of the Competition and to the collection, use and/or disclosure of their personal data for the purposes set out therein.
7. Shortlisted participants must be able to attend the following:
  - a) Townhall and critique session on 22 Feb
  - b) Judging and voting session on 29 Feb
  - c) Opening of the exhibition on 20 Mar
8. Participants whose proposals are selected for realisation are responsible for the following:
  - a) To work with The Substation's designated and preferred contractor for the installation, deinstallation, maintenance and transportation of the 1:1 parklet to and from The Substation. The Substation will not store any logistics before or after the showcase period
  - b) To work with The Substation and its designated contractor for application of any necessary licenses and insurance
  - c) Submission of an actual expenditure report

# The Substation

## A Home for the Arts TERMS AND CONDITIONS

These Terms and Conditions (“T&Cs”) apply to **Propose-a-Parklet Competition**. By taking part in this Competition, participants shall be deemed to have agreed to be bound by the Terms and Conditions outlined below:

1. **Prohibited Parties:** Employees of The Substation, its subsidiaries, divisions, affiliates, agents and partners (the “Representatives”) and their immediate family members are not eligible to enter or participate in the Competition. Any other persons or companies professionally connected with the Competition or directly involved in organising, promoting, operating or conducting the Competition are not eligible to enter or participate in the Competition. It is the participant’s responsibility to ensure that his/her entry and acceptance of the prize does not contravene these T&Cs and/or any local laws or regulations.
2. **Participation:** Participation in the Competition is subject to the applicable Rules and Regulations of the Competition. No entry fee is necessary to enter the Competition.
3. **The Substation’s Rights:** The Substation hereby expressly reserves its rights in its sole and absolute discretion to:
  - a) exclude any person from participating in the Competition;
  - b) void an entry or disqualify a participant; and
  - c) draw reserve winners to replace any successful winner(s) who may subsequently be found to be ineligible and disqualified or for such other reason that The Substation may determine in its reasonable discretion.

For the avoidance of doubt, The Substation shall be under no obligation to provide reasons or justifications for exercising any of its rights above.

4. **Cancellation:** The Substation hereby expressly reserves its rights to cancel and terminate the Competition at its sole and absolute discretion and without notice and further liability to any participant.
5. **Privacy:** Personal data may be collected, used and/or disclosed by The Substation for the following purposes:
  - a) facilitating and administering the Competition;
  - b) delivery of the prizes (including to contact the participant for the administration of the prizes);
  - c) for use in publicity and promotional materials (publicity purposes); and
  - d) sending marketing updates and messages of The Substation’s events, activities and promotions by electronic mail.
6. **Prizes:** The Substation shall not replace any prizes which are lost, stolen, or damaged. The Substation reserves the right, at any time in its sole and absolute discretion, to substitute, withdraw, add to or alter any of the prizes offered without notice to the participants. The Substation accepts no responsibility for any costs associated with the prizes and not specifically included in the prizes.

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7. **Publicity:** The Substation reserves the right to publish, archive and/or display the names, photographs, videos or any likeness of the participants of the Competition and their submitted works for promotional, marketing, advertising and publicity purposes.
8. **Disqualification:** The Substation reserves the right, in its sole and absolute discretion, to disqualify any individual found to be ineligible or tampering with the process or the operation of the Competition or to be acting in violation of any legislation.
9. **Liability:** The Substation shall not be liable to the participants in any manner whatsoever for any claims, losses, injuries, damages, costs, interests or expenses in connection with and/or arising out of the Competition, the redemption, use or the terms of use of the prizes. Each participant agrees to waive and release The Substation and its Representatives from the aforementioned claims and liabilities. This includes, without limitation, personal injury, death, and property damage, and claims based on publicity rights, defamation, or invasion of privacy, to the extent permissible under any applicable written laws.
10. **Indemnity:** To the maximum extent permitted by law, each participant and anyone entitled or agreed to act on his/her behalf, agrees to indemnify The Substation and its Representatives from any losses, damages, costs, expenses, claims or liabilities of any kind arising in connection with their participation in the Competition, to the extent permissible under any applicable laws.
11. **Modification of Terms:** The Substation hereby expressly reserves its rights to vary, delete or add to any of these T&Cs including but not limited to the prizes, duration, date of selection of the winners and any other matters in respect of the Competition from time to time at its sole and absolute discretion and without notice.
12. **Decisions:** The decision(s) of The Substation on all matters relating to the Competition will be at its sole and absolute discretion and will be final and binding on all participants and winners. No enquiries, appeals, verbal or written, shall be entertained. In the event of any inconsistency between these T&Cs and any brochures, advertisements and marketing or promotional materials relating to the Competition, these T&Cs shall prevail.